**BOARD OF DIRECTORS MEETING**

**TUESDAY, February 18, 2025**

6:30 p.m.

**AGENDA**

**I**. **CALL TO ORDER & ROLL CALL PRESIDENT, Mehdi A. Kohanbani**

**II. COMMUNITY DISCUSSION PERIOD (3 Minutes per Speaker) PRESIDENT, Mehdi A. Kohanbani**

**III. APPROVAL OF AGENDA** **PRESIDENT, Mehdi A. Kohanbani**

**IV. APPROVAL OF MINUTES – December 17, 2024, BOD Mtg** **PRESIDENT, Mehdi A. Kohanbani**

**V. COMMITTEE REPORTS PRESIDENT, Mehdi A. Kohanbani**

1. Architectural Review Committee (ARC)
2. Communications Committee
3. Shared Facilities Committee

**VI. MANAGER’S REPORT** Frank Martin, Community Manager

1. Financial Management

I. Total Operating Cash was $294,449 against liabilities of $65,393. Of the liability amount, $40,101

represents Prepaid Owner Assessments.

II. Owner Receivables, including unpaid assessments and late fees, total $32,733.

III. Association Investments total $1,857,571. Reserves are booked at $2,121,446.

B. Contract Services – SFMC management has met with several contractors over the last month on site.

I. On Tuesday, January 14, 2025, at the DSHOA monument sign a new American and VA flag

II. On Friday, January 31, 2025 reviewed the new ground lights by the pond and behind Baggett Ter.

III. On Tuesday, February 4, 2025 reviewed the new security motion lights installed in the clubhouse

IV. Reviewed current GYM roster and deleted names of homeowners/tenants that do not live at

DSHOA and DS Condos

V. Woodline trash pick-up for the community was started on Wednesday, 2/5 and completed 2/6.

**VII. OLD BUSINESS**

1. New trail lights installed on asphalt path by pond and behind Baggett Ter.
2. CP Electric installed new motion security flood lights installed around outside of clubhouse

**VIII. NEW BUSINESS**

1. Met with Carl, from OP to discuss new ballards in clubhosue parking lot
2. New GYM application portal
3. Reviewing new parking pass company
4. Review of Clubhouse rental policy

**IX. ADJOURN INTO EXECUTIVE SESSION-**  **PRESIDENT, Mehdi Kohanbani**

**X. EXECUTIVE SESSION -** **PRESIDENT, Mehdi Kohanbani**

1. Review Waiver Request
2. Review of Delinquency Report
3. Legal Collections Review

**XI. ADJOURN EXECUTIVE SESSION**

**XII. RECONVENE OPEN SESSION**

**XII. ADJOURN**

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**Distribution:** Mehdi A.Kohanbani; Curtis White, Abby Glauberman, Donna Gottenkieny, , Christina Jatras

**Prepared by:** Frank Martin, SFMC