

DOMINION STATION HOMEOWNERS' ASSOCIATION, INC.

**ADMINISTRATIVE RESOLUTION NO. 7(B)
PARKING COMMITTEE
TERMS OF REFERENCE**

(Relating to the operations of the Parking Committee)

WHEREAS, Article III, Section 2 of the Bylaws provides in part that the Board shall have all powers and duties necessary for the administration of the affairs of the Association and do all such acts and things which are not reserved and required to be exercised by the members of the Association; and

WHEREAS, Article IV, Section 4 permits the President to appoint committees, and by prior resolution of the Board, the President with the concurrent of the Board of Directors recognizes that a healthy and active committee structure is essential to the effective operation of the Association; and

WHEREAS, the Board of Directors desires to create a standing committee to address vehicle and parking issues and to provide assistance in the enforcement of rules and regulations which govern vehicle and parking matters;

NOW, THEREFORE, BE IT RESOLVED THAT a Parking Committee be established, having the following terms of reference:

I. Responsibility

The primary responsibility of the Parking Committee is to advise and assist the Board of Directors in carrying out a vehicle and parking program consistent with the rules and regulations of the Association.

In fulfilling its responsibility, the Parking Committee performs functions, which include but are not necessarily limited to, the following:

- A. Contribute articles for the newsletter and web site informing residents about vehicle and parking matters in the Community.
- B. Perform routine compliance inspections of the parking areas.
- C. Issue citations for alleged violations and infractions of the rules and regulations. Advise the Covenants Committee Chair and On-Site Operations Manager of all citations issued.
- D. Review existing rules and regulations relating to vehicles use and parking and recommend any changes to the Board of Directors.
- E. Performing other functions as directed or approved by the Board.

- F. Report monthly to the Board of Directors regarding parking issues from the previous month.

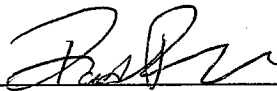
II. ORGANIZATION & CONDUCT OF BUSINESS

The organization, election of office and conduct of business shall be in accordance with the administrative operating procedures set forth in Administrative Resolution 10 –Committee Structure and Operation.

The principles set forth herein are applicable to any standing committee or subcommittee, or special committee.

The effective date of this Resolution shall be 27th day of ~~February~~^{March}, 2007.

**DOMINION STATION HOMEOWNERS'
ASSOCIATION, INC.**

By: 
David Robinette, President

**DOMINION STATION HOMEOWNERS' ASSOCIATION, INC.
ADMINISTRATION RESOLUTION NO.. __**

Duly adopted at a meeting of the Board of Directors held ~~February~~ ^{March} 27, 2007.

Motion by: Robinette Seconded by: Durham

	YES	NO	VOTE:	
			ABSTAIN	ABSENT
<u>David P. Kelly</u> President	<u>X</u>	_____	_____	_____
<u>Shelly</u> Vice President	<u>X</u>	_____	_____	_____
<u>David Durham</u> Treasurer	<u>X</u>	_____	_____	_____
_____ Secretary	_____	_____	_____	_____
_____ Director	_____	_____	_____	_____

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