

DOMINION STATION HOMEOWNERS ASSOCIATION - APPLICATION FOR EXTERIOR MODIFICATION

DATE: _____ APPLICANT'S NAME : _____

ADDRESS OF PROPOSED CHANGE: _____

ALTERNATE MAILING ADDRESS (IF APPLICABLE): _____

NATURE OF REQUEST: _____

HOME PHONE: _____

WORK PHONE: _____

CELL PHONE: _____

EMAIL ADDRESS: _____

FIRST SUBMITTAL: YES ___ NO ___

RESUBMITTAL: YES ___ NO ___

INSTRUCTIONS TO APPLICANT:

1. Consult the Design Guidelines for specific submittal requirements for each proposed change.
2. Submit application form, drawings, and other required documents in duplicate to:

Dominion Station Homeowners Association
 c/o SFMC, Inc.
 12084 Cadet Court
 Manassas, VA 20109
OR
 Email to ARCapplications@sfmtcinc.com

3. All alterations except paint changes and storm door/windows require a house location survey indicating the location of the proposed changes.

Describe Proposed Changes (attach additional sheets if needed):

Obtain signatures of property owners who will be most affected by the change:

ADDRESS	NAME	I acknowledge that I have been advised of this change
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Estimated Start Date: _____ Estimated Completion Date: _____

(Allow 45 Days for ARC approval prior to start date.)

1. I agree that compliance with Dominion Station Homeowners Association Architectural Guidelines and approval by the ARC do not constitute compliance with country building and zoning codes, and ARC approval shall not be construed as a waiver or modification of any code restriction.
2. I agree that no changes will be started until written approval of the ARC has been received by me, and that if changes are made, I will be required to return the property to its former condition at my own expense and pay all legal fees incurred if this application is disapproved
3. I agree that members of the ARC shall be permitted to enter upon my property after prior notification to me and at a reasonable time, for the purpose of inspection the proposed change, the project in progress, and the completed project. Such entry shall not constitute a trespass.
4. I agree that the authority granted to make the proposed changes will be revoked automatically if the changes requested have not commenced within three (3) months of the approval date and completed within six (6) months thereafter.

HOMEOWNER'S SIGNATURE: _____

DATE: _____